

TOWN MANAGER MONTHLY REPORT

July, 2016



To: Town Council

From: Marc Orlando, ICMA-CM, Town Manager

Date: August 9, 2016

Town of Bluffton
20 Bridge St.
PO Box 386
Bluffton, SC 29910
843.706.4500

Town Operations

- Weekly meetings with senior staff team every Wednesday.
- Monthly meetings with individual Department Heads, Deputy Town Manager, and the Executive Director of the Don Ryan Center for Innovation.
- Weekly meeting with Capital Projects Program Manager.
- Meetings with several Town of Bluffton employee candidates throughout the month.
- Meetings with Department Heads throughout the month to administrate the FY2017 Consolidated Budget.
- Meeting with Bluffton High School Tennis Coach Robert Brown on July 13th to discuss public tennis court funding opportunities.
- Attended FBI National Academy Annual Conference in St. Louis, MO from July 25th to July 27th.

Town Council/Town Attorney Related Meetings

- Weekly Mayor / Mayor Pro Tem / Town Manager meeting every Thursday.
 - Monthly meeting with Town Attorney to coordinate Town Council Agenda items.
 - Weekly meetings with Councilman Dan Wood.
 - Attended Town Council Meeting on July 12th.
 - Attended Municipal Association of South Carolina Annual Meeting from July 14th to July 16th.
 - Meeting with Mayor Sulka, David Nelems, Executive Director of the Don Ryan Center for Innovation, and Charleston County Economic Development Director Steve Dykes on July 15th.
 - Meeting with Mayor Sulka and representatives from Heroes on Horseback to discuss opportunities for a public equestrian park in the Town of Bluffton on July 28th.
-